

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES		
					1   2		
2. AMENDMENT/MODIFICATION NO Modification Nine (9)		3. EFFECTIVE DATE 2/1/05		4. REQUISITION/PURCHASE REQ NO.		5. PROJECT NO (If applicable)	
6. ISSUED BY CODE				7. ADMINISTERED BY (If other than Item 6) CODE			
FAA, MIKE MONRONEY AERONAUTICAL CENTER CENTER MANAGEMENT DIVISION AMQ-340 P O BOX 25082 OKLAHOMA CITY OK 73125-4932							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO 9B. DATED (SEE ITEM 11)			
University of Oklahoma College of Continuing Education 1700 Asp Avenue Norman, Ok 73072				<input checked="" type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER DTFA-02-01-D-03699			
CODE				10B. DATED (SEE ITEM 13) 1/2/01			
FACILITY CODE							

### 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning ☐ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

### 12. ACCOUNTING AND APPROPRIATION DATA (If required)

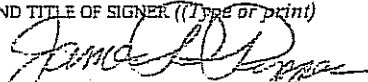
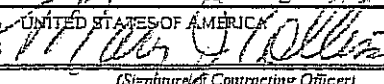
### 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	H.1 TASK ORDERING PROCESSING
	D. OTHER (Specify type of modification and authority)
<input checked="" type="checkbox"/>	CLAUSE 3.2.4-35. "OPTION TO EXTEND THE TERM OF CONTRACT"
E.	IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <input type="checkbox"/> 3 copies to the issuing office.

### 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The contract referenced in Item 10A above, to provide Instructional Services for the Air Traffic Division at the Mike Monroney Aeronautical Center, is modified as shown on page 2 thereof.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) 		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mary J. Collins Contracting Officer	
15B. CONTRACTOR/OFFER  (Signature of person authorized to sign)	15C. DATE SIGNED 2-2-05	16B. UNITED STATES OF AMERICA BY:  (Signature of Contracting Officer)	16C. DATE SIGNED 2/3/05

- A. In accordance with Contract Clause 3.2.4-35, "Option To Extend The Term of the Contract", the contract period is hereby extended from February 1, 2005 through January 31, 2006, (Option Year Four - Fifth Year of Contract) at the negotiated estimated costs established herein.
- B. Part III - SECTION J - LIST OF ATTACHMENTS, Attachment No. 3, Wage Determination No. 2431 (Rev. 22), dated 8/28/03, is superseded & replaced by Wage Determination No. 2431 (Rev. 23), dated 7/09/04.
- C. In accordance with Clause H.1, Task Order Processing, the FY-2005 Task Description Worksheets, Rev.1, dated January 20, 2005, are incorporated as Attachment 1.
- D. Part III - Section J - List of Attachments is revised to incorporate the the FY-2004 Task Description Worksheets, Rev.1, dated January 20, 2005, as Attachment 1.
- E. Pursuant to acceptance of the cost proposal, dated January 24, 2005, the total estimated contract price is increased by \$10,005,341.19, from \$32,274,178.98 to \$42,279,520.17 (Basic Contract Year \$9,213,482.24, Option Year I \$7,981,671.11, Option Year II \$9,404,141.68, Option III \$5,674,883.95, Option IV \$10,005,341.19)
- F. All other terms and conditions of the contract remain unchanged.

94-2431 OK, OKLAHOMA CITY

WAGE DETERMINATION NO: 94-2431 REV (23) AREA: OK, OKLAHOMA CITY

HEALTH AND WELFARE LEVEL - INSURANCE ONLY \*\*OTHER WELFARE LEVEL WD:94-2432

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REGISTER OF WAGE DETERMINATIONS UNDER  
 THE SERVICE CONTRACT ACT  
 By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
 EMPLOYMENT STANDARDS ADMINISTRATION  
 WAGE AND HOUR DIVISION  
 WASHINGTON D.C. 20210

William W. Gross                      Division of  
 Director                      Wage Determinations

Wage Determination No.: 1994-2431  
 Revision No.: 23  
 Date Of Revision: 07/09/2004

State: Oklahoma

Area: Oklahoma Counties of Alfalfa, Atoka, Beckham, Blaine, Bryan, Caddo, Canadian, Carter, Cleveland, Coal, Custer, Dewey, Ellis, Garfield, Garvin, Grady, Grant, Harper, Hughes, Johnston, Kingfisher, Lincoln, Logan, Love, Major, Marshall, McClain, Murray, Noble, Oklahoma, Payne, Pontotoc, Pottawatomie, Roger Mills, Seminole, Washita, Woods, Woodward

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	10.67
01012 - Accounting Clerk II	11.737
01013 - Accounting Clerk III	13.721
01014 - Accounting Clerk IV	18.28
01030 - Court Reporter	16.775
01050 - Dispatcher, Motor Vehicle	14.81
01060 - Document Preparation Clerk	11.99
01070 - Messenger (Courier)	9.49
01090 - Duplicating Machine Operator	11.456
01110 - Film/Tape Librarian	11.96
01115 - General Clerk I	9.11
01116 - General Clerk II	9.87
01117 - General Clerk III	12.50
01118 - General Clerk IV	18.00
01120 - Housing Referral Assistant	18.26
01131 - Key Entry Operator I	8.96
01132 - Key Entry Operator II	10.485
01191 - Order Clerk I	10.18
01192 - Order Clerk II	14.08
01261 - Personnel Assistant (Employment) I	12.388
01262 - Personnel Assistant (Employment) II	13.519
01263 - Personnel Assistant (Employment) III	15.157
01264 - Personnel Assistant (Employment) IV	17.578
01270 - Production Control Clerk	17.322
01290 - Rental Clerk	11.579
01300 - Scheduler, Maintenance	12.64
01311 - Secretary I	12.64
01312 - Secretary II	15.76

01313 - Secretary III	13.36
01314 - Secretary IV	20.53
01315 - Secretary V	21.74
01320 - Service Order Dispatcher	13.07
01341 - Stenographer I	11.31
01342 - Stenographer II	13.31
01400 - Supply Technician	20.53
01420 - Survey Worker (Interviewer)	13.25
01460 - Switchboard Operator-Receptionist	10.02
01510 - Test Examiner	15.76
01520 - Test Proctor	15.76
01531 - Travel Clerk I	10.37
01532 - Travel Clerk II	10.89
01533 - Travel Clerk III	11.42
01611 - Word Processor I	9.46
01612 - Word Processor II	11.33
01613 - Word Processor III	12.24
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	9.77
03041 - Computer Operator I	11.33
03042 - Computer Operator II	13.95
03043 - Computer Operator III	18.70
03044 - Computer Operator IV	20.23
03045 - Computer Operator V	22.41
03071 - Computer Programmer I (1)	19.89
03072 - Computer Programmer II (1)	22.83
03073 - Computer Programmer III (1)	27.62
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	24.30
03102 - Computer Systems Analyst II (1)	27.20
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	11.33
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	15.64
05010 - Automotive Glass Installer	15.47
05040 - Automotive Worker	14.08
05070 - Electrician, Automotive	16.35
05100 - Mobile Equipment Servicer	12.54
05130 - Motor Equipment Metal Mechanic	15.64
05160 - Motor Equipment Metal Worker	14.08
05190 - Motor Vehicle Mechanic	15.64
05220 - Motor Vehicle Mechanic Helper	11.98
05250 - Motor Vehicle Upholstery Worker	13.31
05280 - Motor Vehicle Wrecker	14.08
05310 - Painter, Automotive	14.86
05340 - Radiator Repair Specialist	14.08
05370 - Tire Repairer	12.12
05400 - Transmission Repair Specialist	15.64
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	6.87
07010 - Baker	9.04
07041 - Cook I	7.94
07042 - Cook II	9.56
07070 - Dishwasher	6.98
07130 - Meat Cutter	11.33
07250 - Waiter/Waitress	7.05
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	14.86
09040 - Furniture Handler	10.36
09070 - Furniture Refinisher	14.86

09100 - Furniture Refinisher Helper	11.75
09110 - Furniture Repairer, Minor	13.31
09130 - Upholsterer	14.85
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	8.67
11060 - Elevator Operator	8.51
11090 - Gardener	10.49
11121 - House Keeping Aid I	7.27
11122 - House Keeping Aid II	8.57
11150 - Janitor	8.51
11210 - Laborer, Grounds Maintenance	8.82
11240 - Maid or Houseman	7.27
11270 - Pest Controller	11.28
11300 - Refuse Collector	8.99
11330 - Tractor Operator	9.84
11360 - Window Cleaner	9.02
12000 - Health Occupations	
12020 - Dental Assistant	12.71
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	11.42
12071 - Licensed Practical Nurse I	11.21
12072 - Licensed Practical Nurse II	12.61
12073 - Licensed Practical Nurse III	14.10
12100 - Medical Assistant	10.20
12130 - Medical Laboratory Technician	12.57
12160 - Medical Record Clerk	11.24
12190 - Medical Record Technician	13.54
12221 - Nursing Assistant I	7.72
12222 - Nursing Assistant II	8.68
12223 - Nursing Assistant III	9.48
12224 - Nursing Assistant IV	10.62
12250 - Pharmacy Technician	12.19
12280 - Phlebotomist	12.16
12311 - Registered Nurse I	18.34
12312 - Registered Nurse II	22.43
12313 - Registered Nurse II, Specialist	22.43
12314 - Registered Nurse III	27.13
12315 - Registered Nurse III, Anesthetist	27.13
12316 - Registered Nurse IV	32.53
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	16.49
13011 - Exhibits Specialist I	18.53
13012 - Exhibits Specialist II	20.67
13013 - Exhibits Specialist III	24.88
13041 - Illustrator I	18.70
13042 - Illustrator II	20.67
13043 - Illustrator III	25.81
13047 - Librarian	17.58
13050 - Library Technician	11.07
13071 - Photographer I	12.06
13072 - Photographer II	14.88
13073 - Photographer III	17.97
13074 - Photographer IV	22.44
13075 - Photographer V	25.75
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	7.19
15030 - Counter Attendant	7.19
15040 - Dry Cleaner	9.18
15070 - Finisher, Flatwork, Machine	7.19
15090 - Presser, Hand	7.19
15100 - Presser, Machine, Drycleaning	7.19

15130 - Presser, Machine, Shirts	7.19
15150 - Presser, Machine, Wearing Apparel, Laundry	7.19
15190 - Sewing Machine Operator	9.63
15220 - Tailor	10.49
15250 - Washer, Machine	7.87
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	17.99
19040 - Tool and Die Maker	24.44
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	15.51
21020 - Material Coordinator	17.33
21030 - Material Expediter	17.33
21040 - Material Handling Laborer	10.95
21050 - Order Filler	11.74
21071 - Forklift Operator	13.81
21080 - Production Line Worker (Food Processing)	13.81
21100 - Shipping/Receiving Clerk	11.78
21130 - Shipping Packer	11.78
21140 - Store Worker I	11.86
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	14.38
21210 - Tools and Parts Attendant	13.81
21400 - Warehouse Specialist	13.81
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	17.28
23040 - Aircraft Mechanic Helper	12.53
23050 - Aircraft Quality Control Inspector	17.36
23060 - Aircraft Servicer	14.21
23070 - Aircraft Worker	15.04
23100 - Appliance Mechanic	14.94
23120 - Bicycle Repairer	12.12
23125 - Cable Splicer	19.91
23130 - Carpenter, Maintenance	14.95
23140 - Carpet Layer	14.17
23160 - Electrician, Maintenance	17.07
23161 - Electronics Technician, Maintenance I	15.72
23182 - Electronics Technician, Maintenance II	22.61
23183 - Electronics Technician, Maintenance III	25.36
23260 - Fabric Worker	14.63
23290 - Fire Alarm System Mechanic	16.94
23310 - Fire Extinguisher Repairer	13.76
23340 - Fuel Distribution System Mechanic	19.03
23370 - General Maintenance Worker	14.08
23400 - Heating, Refrigeration and Air Conditioning Mechanic	15.64
23430 - Heavy Equipment Mechanic	15.64
23440 - Heavy Equipment Operator	16.82
23460 - Instrument Mechanic	17.02
23470 - Laborer	9.38
23500 - Locksmith	15.07
23530 - Machinery Maintenance Mechanic	16.70
23550 - Machinist, Maintenance	15.64
23580 - Maintenance Trades Helper	11.98
23640 - Millwright	16.24
23700 - Office Appliance Repairer	15.62
23740 - Painter, Aircraft	14.86
23760 - Painter, Maintenance	14.86
23790 - Pipefitter, Maintenance	18.73
23800 - Plumber, Maintenance	18.00
23820 - Pneumatic Systems Mechanic	16.94
23850 - Rigger	17.75
23870 - Scale Mechanic	15.39

23890 - Sheet-Metal Worker, Maintenance	18.55
23910 - Small Engine Mechanic	15.49
23930 - Telecommunication Mechanic I	19.01
23931 - Telecommunication Mechanic II	19.93
23950 - Telephone Lineman	19.01
23960 - Welder, Combination, Maintenance	15.64
23965 - Well Driller	17.20
23970 - Woodcraft Worker	16.94
23980 - Woodworker	12.54
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	8.41
24580 - Child Care Center Clerk	12.06
24600 - Chorus Aid	7.94
24630 - Homemaker	15.64
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	20.34
25040 - Sewage Plant Operator	15.27
25070 - Stationary Engineer	21.76
25190 - Ventilation Equipment Tender	11.82
25210 - Water Treatment Plant Operator	14.86
27000 - Protective Service Occupations	
(not set) - Police Officer	19.37
27004 - Alarm Monitor	12.55
27006 - Corrections Officer	17.95
27010 - Court Security Officer	18.48
27040 - Detention Officer	17.95
27070 - Firefighter	17.58
27101 - Guard I	10.25
27102 - Guard II	15.03
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	17.37
28020 - Hatch Tender	16.72
28030 - Line Handler	16.72
28040 - Stevedore I	16.57
28050 - Stevedore II	18.50
29000 - Technical Occupations	
21150 - Graphic Artist	18.92
29010 - Air Traffic Control Specialist, Center (2)	30.50
29011 - Air Traffic Control Specialist, Station (2)	21.03
29012 - Air Traffic Control Specialist, Terminal (2)	23.16
29023 - Archeological Technician I	15.46
29024 - Archeological Technician II	18.59
29025 - Archeological Technician III	23.01
29030 - Cartographic Technician	21.63
29035 - Computer Based Training (CBT) Specialist/ Instructor	25.02
29040 - Civil Engineering Technician	19.53
29061 - Drafter I	12.17
29062 - Drafter II	14.05
29063 - Drafter III	18.53
29064 - Drafter IV	21.63
29081 - Engineering Technician I	14.93
29082 - Engineering Technician II	18.70
29083 - Engineering Technician III	20.55
29084 - Engineering Technician IV	26.62
29085 - Engineering Technician V	30.72
29086 - Engineering Technician VI	35.25
29090 - Environmental Technician	18.73
29100 - Flight Simulator/Instructor (Pilot)	27.20
29160 - Instructor	19.76
29210 - Laboratory Technician	16.28

29240 - Mathematical Technician	22.75
29361 - Paralegal/Legal Assistant I	18.17
29362 - Paralegal/Legal Assistant II	19.77
29363 - Paralegal/Legal Assistant III	24.18
29364 - Paralegal/Legal Assistant IV	29.26
29390 - Photooptics Technician	21.63
29480 - Technical Writer	20.46
29491 - Unexploded Ordnance (UXO) Technician I	19.38
29492 - Unexploded Ordnance (UXO) Technician II	23.45
29493 - Unexploded Ordnance (UXO) Technician III	28.11
29494 - Unexploded (UXO) Safety Escort	19.38
29495 - Unexploded (UXO) Sweep Personnel	19.38
29620 - Weather Observer, Senior (3)	22.14
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	19.24
29622 - Weather Observer, Upper Air (3)	19.24
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	12.12
31260 - Parking and Lot Attendant	8.00
31290 - Shuttle Bus Driver	12.21
31300 - Taxi Driver	9.49
31361 - Truckdriver, Light Truck	12.21
31362 - Truckdriver, Medium Truck	13.79
31363 - Truckdriver, Heavy Truck	16.94
31364 - Truckdriver, Tractor-Trailer	16.94
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	9.96
99030 - Cashier	7.35
99041 - Carnival Equipment Operator	9.13
99042 - Carnival Equipment Repairer	9.82
99043 - Carnival Worker	7.15
99060 - Desk Clerk	8.41
99095 - Embalmer	19.38
99300 - Lifeguard	10.19
99310 - Mortician	21.48
99350 - Park Attendant (Aide)	12.79
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	9.09
99500 - Recreation Specialist	11.65
99510 - Recycling Worker	10.19
99610 - Sales Clerk	10.81
99620 - School Crossing Guard (Crosswalk Attendant)	7.43
99630 - Sport Official	10.19
99658 - Survey Party Chief (Chief of Party)	21.47
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	17.31
99660 - Surveying Aide	12.07
99690 - Swimming Pool Operator	12.58
99720 - Vending Machine Attendant	10.45
99730 - Vending Machine Repairer	12.58
99740 - Vending Machine Repairer Helper	10.16

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.59 an hour or \$103.60 a week or \$448.93 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of



similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.
- 3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employee (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

#### \*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

**Source of Occupational Title and Descriptions:**

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the

contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

**FY-2005**

**TASK DESCRIPTION WORKSHEETS**

**AIR TRAFFIC INSTRUCTIONAL SUPPORT SERVICES**

(02/01/05 – 01/31/06)

Revision 1

DTFA-02-01-D-03699

Prepared by:  
AMA-500 Staff

January 18, 2005

**Task/Subtask listing:**

- Task 1 – Contract Management and Administration
  - Subtask 1A – General Management and Administration
  - Subtask 1B – Pseudo-Pilot Administration
- Task 2 – Air Traffic Division Program Support
  - Subtask 2A – Program Support
  - Subtask 2B – Pseudo-Pilot Support
- Task 3 – International ATC Training Support
  - Subtask 3A – Instructional and Instructional Design Support Requirements
- Task 10 – Initial Training Branch Instructional Design Support
  - Subtask 10A – Instructional Design Support
  - Subtask 10B – Initial Qualification (Basic) Instruction Support
- Task 11 – En Route Training Section Instruction Support
  - Subtask 11A – Instructional Support
- Task 12 – Terminal Radar Training Section Instruction Support
  - Task 12A – Instructional Support
- Task 13 – Tower Cab Training Section Instruction Support
  - Task 13A – Instructional Support
- Task 14 – Flight Service Training Section Instruction Support
- Task 20 – Specialized Training Branch Instructional Design Support
- Task 21 – Staff Training Section Instruction Support
- Task 22 – Operations Training Section Instruction Support
- Task 30 – System Support Branch Instructional Design Support

## PURPOSE

This document describes ATISS tasking for contract period February 1, 2004 through January 31, 2005. Support is defined in terms of total non-supervisory personnel required, and includes specific labor categories to be provided. Requirements are subject to change, based on program needs and priorities.

## Notes

Note 1: The requirements identified in these task description worksheets, do not constitute a commitment by the FAA for the duration of the contract period. They reflect only the FAA's current workload estimate, and are subject to change. Staffing changes may be required throughout the contract period. The Government recognizes that staffing adjustments may require periods of transition, which will be subject to negotiation.

Note 2: Staffing levels will be negotiated based on the requirements defined in the following task description worksheets. Once levels are determined, they will represent, with the exception of Pseudo-pilot requirements, a full-time equivalent (FTE) ceiling for each active task/subtask, except where specifically stated. Staffing should not exceed ceilings without authorization from the CO or designated representative. Staffing levels for Pseudo-pilots will be defined in this document as a required size for a pool of qualified support personnel.

Note 3: Support requirements defined in these task description worksheets do not reflect time required for certification and/or training of personnel. Acceptable dates for bringing on personnel will be subject to negotiation, based on the needs of both the contractor and the FAA.

Note 4: Cross-utilization of personnel between two or more tasks has not been considered in the determination of contract support requirements. However, the contractor is encouraged to propose cross-utilization wherever lower total support staffing will result. The support positions identified above are considered "shared" resources. They will be primarily required to provide support within the task, but may provide support in other tasks as well. Authorization is not required for personnel to be assigned to work supporting other tasks, but coordination of these assignments with the contracting officer's representative is encouraged.

Note 5: No technical travel is anticipated under the listed tasks.

Note 6: Instructional support for Tasks 11, 12, 13 and 14 will be backfilled based on need due to leave, illness, shortfalls, or other unexpected occurrences by Task 10A option specific Instructional and Task 10B Basic Instructor personnel prior to usage of any temporary instructional support, as well as for short periods of shortfalls during the contract year. At no time without approval of the COTR, shall instructional personnel on paid leave be backfilled by temporary instructional personnel.

### Active Task Requirement Data – Effective Dates of Changes

The following reflects effective dates of each version of the task description worksheets for each task, and serves as a record of modification activity.

Task 1 – Contract Management and Administration	
Initial Task Description Worksheet	11/29/04
Task 2 – Air Traffic Division Support	
Initial Task Description Worksheet	11/29/04
Task 3 – International Training Support Branch	
Initial Task Description Worksheet	11/29/04
Task 10 – Initial Training Branch Instructional Design Support	
Initial Task Description Worksheet	11/29/04
Revision 1	01/18/05
Task 11 – En Route Training Section Instruction Support	
Initial Task Description Worksheet	11/29/04
Revision 1	01/18/05
Task 12 – Terminal Radar Training Section Instruction Support	
Initial Task Description Worksheet	11/29/04
Task 13 – Tower Cab Training Section Instruction Support	
Initial Task Description Worksheet	11/29/04
Task 14 – Flight Service Training Section Instruction Support	
Initial Task Description Worksheet	11/29/04
Task 20 – Specialized Training Branch Instructional Design Support	
Initial Task Description Worksheet	11/29/04
Task 21 – Staff Training Section Instruction Support	
Initial Task Description Worksheet	11/29/04
Task 22 – Operations Training Section Instruction Support	
Initial Task Description Worksheet	11/29/04
Task 30 – System Support Branch Instructional Design Support	
Initial Task Description Worksheet	11/29/04

ACTIVE

## Task 1 - Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. Other than Project Manager and Assistant Project Manager, all positions shall be subject to negotiation. The following list of personnel requested is directly linked to our projected support requirements.

## Task 1 - Contract Management and Administration

02/01/05 through 1/31/06	1 Project Manager
	1 Assistant Project Manager

### Subtask 1A – General Management and Administration

02/01/05 through 1/31/06      1 Administrative Assistant  
1 Secretary

Note 1: Subject to negotiation, funding may be reserved under this task to cover the costs of local administrative travel, office machine rental, supplies, etc. which may be necessary during the contract period.

Note 2: The aggregate size of pseudo-pilot pool, from which the contractor will provide support for the various tasks will be signified in Task 2.

Note 3: The size of the pseudo-pilot pool does not represent an exclusive body of personnel. Rather, it indicates a minimum number of pseudo-pilots, certified for support of En Route, International, or Terminal training, which must be available to support the anticipated resident training workload under all tasks. Pseudo-pilots may, and often will, be certified to provide support in more than one task. It is incumbent upon the contractor to maintain the required pool for this and other tasks within the overall aggregate pseudo-pilot pool size.

As of this date there are no active projects under this task.



**ACTIVE**

Task 2 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

Task 2 – Air Traffic Division Program Support

Subtask 2A – Program Support

02/01/05 through 01/31/06      2 Training Material Clerks

Subtask 2B – Pseudo-Pilot Division Support

02/01/05 through 1/31/06      1 Pseudo-Pilot Coordinator  
5 Pseudo-Pilot In Charge

Subtask 2B – Pseudo-Pilot Support

02/01/05 through 1/31/06      45-75 Pseudo-Pilots (Various POOLS)

Note 1: Based on the anticipated workload in this task, it is unlikely requirements will occur sufficiently close to each other to justify retaining support personnel between projects.

As of this date there are no active projects under this task.

ACTIVE

Task 3 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements. Due to the required flexibility of this support, tasking will be accomplished through the use of projects numbered sequentially.

Task 3 – International ATC Training Support

Recorded in active projects.

Subtask 3A – Instructional and Instructional Design Support Requirements

Recorded in active projects.

Subtask 3B – Pseudo-Pilot Requirements

Recorded in active projects.

As of this date there are (0) active projects under this task and (0) notation for planning purposes only. This will be changed to an active project upon agreement between AMA-500 and AMA-800 FAA personnel.

ACTIVE

Task 10 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

Task 10 – Initial Training Branch Instructional Design Support

Subtask 10A – Instructional System Design Support

02/01/05 through 01/31/06	1 Supervisor (Instructor/Terminal SME)
	1 Instructors (Terminal SME/Backfill Instructor)
	3 Instructor (Flight Service SME/Backfill Instructor)
	1 Instructor (En Route SME/Backfill Instructor)
	2 ISD Specialists
	2 Education Specialists
	2 Desktop Publishing Technicians

Subtask 10B – Initial Qualification (Basic) Instruction Support

No Instructional Support

NOTE: Instructional support for Tasks 11, 12, 13 and 14 will be backfilled by Task 10 Instructional Personnel based on need due to leave, illness, shortfalls, or other unexpected occurrences prior to usage of any temporary/additional instructional support.

As of this date there are no active projects under this task.

ACTIVETask 11 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

## Task 11 – En Route Training Section Instruction Support

## Task 11A – Instructional Support

02/01/05 through 01/31/06 - 2 Supervisors (Instructor/En Route ATC)

02/17/05 – 03/22/05	-	8 Instructors (En Route ATC)
03/23/05 – 04/24/05	-	20 Instructors (En Route ATC)
04/25/05 – 05/09/05	-	32 Instructors (En Route ATC)
05/10/05 – 07/24/05	-	40 Instructors (En Route ATC)
07/25/05 – 08/07/05	-	50 Instructors (En Route ATC)
08/08/05 – 01/31/06	-	60 Instructors (En Route ATC)

NOTE: Psuedo Pilot Personnel to support this task will be provided from Task 2B pool employees.

NOTE: Instructional support for Tasks 11, 12, 13 and 14 will be backfilled by Task 10 Instructional Personnel based on need due to leave, illness, shortfalls, or other unexpected occurrences prior to usage of any temporary/additional instructional support.

As of this date there are no active projects under this task.

ACTIVE

Task 12 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

Task 12 – Terminal Radar Training Section Instruction Support

Task 12A – Instructional Support

02/01/05 through 01/31/06 - 1 Supervisor (Instructor/Terminal ATC Radar)

02/01/05 – 01/31/06 - 4 Instructors (Terminal ATC Radar)

NOTE: Psuedo Pilot Personnel to support this task will be provided from Task 2B pool employees.

NOTE: Instructional support for Tasks 11, 12, 13 and 14 will be backfilled by Task 10 Instructional Personnel based on need due to leave, illness, shortfalls, or other unexpected occurrences prior to usage of any temporary/additional instructional support.

As of this date there are no active projects under this task.

ACTIVE

Task 13 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

Task 13 – Tower Cab Training Section Instruction Support

Task 13A – Instructional Support

02/01/05 through 01/31/06 -	1 Supervisor (Instructor/Basic Terminal ATC)
02/01/05 – 03/2/05	- 2 Instructors (Basic Terminal ATC)
03/03/05 – 01/31/06	- 0 Instructors (Basic Terminal ATC)

NOTE: Psuedo Pilot Personnel to support this task will be provided from Task 2B pool employees.

NOTE: Instructional support for Tasks 11, 12, 13 and 14 will be backfilled by Task 10 Instructional Personnel based on need due to leave, illness, shortfalls, or other unexpected occurrences prior to usage of any temporary/additional instructional support.

As of this date there are no active projects under this task.

ACTIVE

Task 14 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

Task 14 – Flight Service Training Section Instruction Support

02/01/05 through 01/31/06	1 Supervisor (Instructors/Flight Service)
	0 Instructors (Flight Service)
	1 Instructor (Meteorology)

NOTE: Instructional support for Tasks 11, 12, 13 and 14 will be backfilled by Task 10 Instructional Personnel based on need due to leave, illness, shortfalls, or other unexpected occurrences prior to usage of any temporary/additional instructional support.

As of this date there are no active projects under this task.

ACTIVE

Task 20 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

Task 20 – Specialized Training Branch Instructional Design Support

02/01/05 through 01/31/06	1 Supervisor/Editor
	4 ISD Specialists
	3 Desktop Publishing Technicians
	1 Technical Writer

As of this date there are no active projects under this task.



**ACTIVE**

**Task 21 – Task Description Worksheet**

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

**Task 21 – Staff Training Section Instruction Support**

02/01/05 through 01/31/06	1 Supervisor (Instructor/Quality Assurance)
	1 Instructor (Management/Supervision)
	2 Instructors (Training Administration)

**As of this date there are no active projects under this task.**

ACTIVE

Task 22 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

Task 22 – Operations Training Section Instruction Support

02/01/05 through 05/31/05	1 Supervisor (OEAAA) 3 Instructors (TMU) 2 Instructors (Obstruction Evaluation) 2 Instructors (Airspace and Procedures) 1 Developer/Airspace and Procedures*See note
06/01/05 through 01/31/06	1 Supervisor (OEAAA) 3 Instructors (TMU) 2 Instructors (Obstruction Evaluation) 2 Instructors (Airspace and Procedures)

\*Developer position from 02/01/05 through 05/31/05 will finalize at ending date and will not continue past 05/31/05 unless notice is received by the FAA prior to ending date. Position requirements are for a person with current Airspace and Procedures revision and development experience that includes extensive knowledge of the AMA-500 Airspace and Procedures and workshop revision and development requirements.

As of this date there are no active projects under this task.

ACTIVE

Task 30 – Task Description Worksheet

Information regarding the description of and unique features of active tasks and subtasks is located in the Contract Task/Subtask Descriptions. The following list of personnel requested is directly linked to our projected support requirements.

Task 30 – System Support Branch Instructional Design Support

02/01/05 through 1/31/06	1 Supervisor (ISD Specialist II)
	2 ISD Specialists II
	1 Computer Programmer III
	1 Computer System Analyst I
	4 Computer Programmer II
	2 Desktop Publishers

As of this date there are no active projects under this task.